

**Minutes of the**  
**City Commission for the City of Traverse City**  
**Regular Meeting**  
**December 1, 2014**



A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Jeanine Easterday, Gary Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

As requested by Commissioner Richardson, Agenda Item 2(f) was removed from the Agenda for full discussion.

**2. Consent Calendar**

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the November 17, 2014, Regular Meeting, be approved.
- b. the Resolution of Support for the Michigan Coastal Management Program Grant Application for Boardman River Boat Launch Renovation, be adopted.
- c. the proposed Perry Hannah Plaza in Hannah Park as recommended by the Parks and Recreation Commission, be approved.

- d. the City Manager be authorized to issue a purchase order in the amount of \$7,248.60 to EDS-HP for ten (10) Dell Optiplex 3020 Minitower PCs with funds available in the Capital Projects fund.
- e. the resolution recommending approval of a request from the Grand Traverse Distillery, LLC, for a New Small Distillers License, be adopted; and that the City Clerk be authorized to issue a Liquor License Registration to Grand Traverse Distillery, LLC to operate such license at 215 E. Front Street.
- f. Removed from the Consent Calendar.

CARRIED unanimously.

**Items removed from the Consent Calendar**

a.

Consideration of scheduling a public hearing regarding the establishment of the Brown Bridge Trust Fund parks Improvement Fund, establishing a budget for the fund for this fiscal year and authorizing the transfer of Brown Bridge Trust Fund dollars in excess of \$12 million as authorized by the City electorate on November 4, 2014.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Richardson, seconded by Budros, that a public hearing be scheduled for the December 15, 2014, City Commission meeting regarding the establishment of a Brown Bridge Trust Parks Improvement Fund, a budget for the fund for the remainder of the fiscal year and to authorize the transfer of Brown Bridge Trust Fund principal in excess of \$12 million to the Brown Bridge Trust Parks Improvement Fund.

CARRIED unanimously.

**3. Old Business****3(a).**

Consideration of a report and recommendation from the City Commission Ad Hoc Committee regarding the Carnegie Building/City Assets.

Moved by Easterday, seconded by Richardson, that the City Manager be authorized to execute an amendment to the current Access Agreement with the History Center of Traverse City dated November 17, 2014, which would extend the agreement for a sixty (60) day period to March 2, 2015, with an option to renew the Access Agreement for one (1) thirty (30) day period.

CARRIED unanimously.

Moved by Easterday, seconded by Richardson, that the City Manager be authorized to move forward with developing a proposed non-exclusive lease agreement for use of the Carnegie Building at 322 Sixth Street for future consideration by the City Commission with the History Center of Traverse City, Inc. and Crooked Tree Arts Center, Inc. within a broad framework based on the City Manager's memo dated November 17, 2014.

The following addressed the Commission:

Jered Ottenwess, City Manager

CARRIED unanimously.

**3(b).**

Consideration of approving assignment of lease agreements and consent to assignments of leases with the four following entities for their use of the City-owned Carnegie Building at 322 Sixth Street: American Association of University Women, Women's History Project of Northwest Michigan, Railroad Historical Society of Northwest Michigan, and the Grand Traverse Area Rock & Mineral Club to allow continued use under the current lease arrangements through December 31, 2014.

Moved by Budros, seconded by Howe, that the Mayor and City Clerk execute the Assignment of Leases with History Center of Traverse City for the city to assume subleases into which the History Center has entered with other parties for use of the Carnegie Building, such assignment subject to approval as to its substance by the City Manager and its form by the City Attorney; and further that the Mayor and City Clerk execute the Consent to Assignment of Leases with each of the following entities, which assigns their lease from the History Center to the City for certain use of the Carnegie Building through December 31, 2014: American Association of University Women; Women's History Project of Northwest Michigan; Railroad Historical Society of Northwest Michigan; and Grand Traverse Area Rock & Mineral Club, such assignments subject to approval as to their substance by the City Manager and their form by the City Attorney.

The following addressed the Commission:

Jered Ottenwess, City Manager

CARRIED unanimously.

**3(c).**

Consideration of level of service for snow removal operations on non-motorized pathways and sidewalks.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Richardson, seconded by Carruthers, that the City Commission concurs with the City Manager's recommendation to augment sidewalk and trail snow removal efforts; and that a public hearing to increase the budgeted revenue and budgeted expenses in the General Fund by \$75,000 for seasonal employees to augment snow removal operations be scheduled for December 15, 2014.

Lee Kurt, TART Trails Program and Trails Manager, 428 East State Street—expressed support

Tom Auer, 6757 Franklin Woods, Peninsula Township – expressed support

CARRIED unanimously.

#### **4. New Business**

##### **4(a).**

Consideration of adopting a resolution concurring with an amendment to the Boardman Lake Avenue Brownfield Plan which would provide Brownfield incentives for environmental cleanup costs associated with the construction of 14 new buildings at Lake Ridge North.

The following addressed the Commission:

Jered Ottenwess, City Manager

Jean Derenzy, Grand Traverse County Planning and Development Deputy Director

Moved by Werner, seconded by Richardson, that the Resolution Concurring with Grand Traverse County Brownfield Plan Amendment Regarding Boardman Lake Avenue Pathway and Trail System, be adopted.

CARRIED unanimously.

#### **5. Appointments**

##### **5(a).**

Consideration of appointment by the Mayor, with approval from the City Commission, to the Traverse City Housing Commission

Moved by Budros, seconded by Richardson, that the Mayor's reappointment of Andy Smits to a five-year term (seat previously held by Andy Smits), expiring November 30, 2019, on the Traverse City Housing Commission, be approved.

CARRIED unanimously

**5(b).**

Consideration of appointment by the Mayor, with approval from the City Commission, to the Planning Commission.

Moved by Richardson, seconded by Budros, that the Mayor's appointment of Linda Koebert to a three-year term (seat previously held by Cecil McNally), expiring November 13, 2017, on the City Planning Commission, be approved.

Roll Call:

Yes - Richardson, Budros, Estes.

No - Carruthers, Easterday, Howe, Werner.

FAILED.

**6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Human Rights Commission meeting of September 8, 2014.
  3. Minutes of the Act 345 Retirement System Board meeting of September 24, 2014.

4. Minutes of the Planning Commission meetings of October 7, and October 21, 2014.
  5. Minutes of the Traverse City Light and Power Board meeting of October 28, 2014.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant from CH2M Hill for October 2014.

## **7. Public Comment**

The following addressed the Commission:

1. Reserved.  
  
None
2. General.  
  
None.
3. Mayor and City Commissioners.  
  
Commissioner Jim Carruthers

There being no objection, Mayor Michael Estes declared the meeting adjourned at 8:26 pm.

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Benjamin C. Marentette, CMC  
City Clerk

Approved: \_\_\_\_\_, \_\_\_\_\_  
(Date) (Initials)